

Charity Trustee Declaration

Glasgow Caledonian University (GCU) Students' Association is a registered Scottish charity, number SC022887.

Please read the [OSCR Guidance for Charity Trustees](#) before signing this declaration.

The Trustee Role Description and Trustee Code of Conduct is available from www.GCUstudents.co.uk/trusteeboard and the Constitution, Schedules and By-Laws are available from www.GCUstudents.co.uk/keyinformation.

| | |
|---|--|
| Forename(s) | |
| Surname | |
| Nationality | |
| Date of Birth | |
| Email Address | |
| Mobile Number | |
| Address | |
| Length at time at address (We require a three year address history) | |
| Do you have an existing Lloyds Bank, Halifax or Bank of Scotland account? | <input type="checkbox"/> Yes <input type="checkbox"/> No (This may avoid you needing to provide additional ID to our bank) |

I can confirm:

- I am willing to act as a charity trustee of GCU Students' Association.
- I understand the purposes and rules of GCU Students' Association, as set out in its Constitution.
- I am aware of my duties and responsibilities as a charity trustee in terms of section 66 of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act') and the Trustee Role Description.
- I agree to sign the Trustee Code of Conduct.
- I agree to complete the Register of Interests annually and formally register any relevant interests at any meetings of the Trustee Board.
- I am not disqualified from being a charity trustee in terms of the Charities and Trustee Investment (Scotland) Act 2005 and The Charities (Regulation and Administration) (Scotland) Act 2023:
 - I am not an undischarged bankrupt or subject to any bankruptcy related measures

- I do not have an undischarged Protected Trust Deed (PTD) or existing individual voluntary arrangement (IVA)
- I am not disqualified from being a company director.
- I have not been removed by the Court of Session under the 2005 Act (or earlier legislation) from being a charity trustee or being concerned in the management or control of any charity or body
- I have not been removed as a trustee, charity trustee, officer, agent or employee of a charity by the Charity Commission for England and Wales (CCEW) or the High Court in England due to misconduct or mismanagement
- I have not been subject to a disqualification order or disqualification undertaking made by the CCEW under section 181 of the Charities Act 2011 disqualifying me as a charity trustee
- I have not been found guilty of contempt by a Court in England and Wales in civil proceedings for making a false disclosure statement
- I have not been removed as a charity trustee or trustee of a charity by the Charity Commission for Northern Ireland (CCNI) or the High Court in Northern Ireland due to misconduct or mismanagement
- I have not been found guilty of disobedience to an order or direction of CCEW or CCNI on an application to the High Court in England or Northern Ireland
- I do not have an unspent conviction for any of the following:
 - a. an offence under the 2005 Act
 - b. an offence under section 77 of the Charities Act 2011
 - c. an offence under section 13 or 19 of the Terrorism Act 2000
 - d. an offence specified under section 41 or 42 of the Counter-Terrorism Act 2008 as an offence to which Part 4 of that Act applies
 - e. a money laundering offence within the meaning of section 415 of the Proceeds of Crime Act 2002
 - f. an offence under any of the following sections 1, 2, 6 or 7 of the Bribery Act 2010
 - g. an offence of perverting the course of justice including in particular
 - i. false accusation of a crime
 - ii. perjury
 - iii. prevarication on oath
 - iv. prison breaking
 - v. subordination of perjury
 - h. an offence of wilful neglect of duty by a public official
 - i. an offence, under the law of England and Wales, of misconduct in public office
 - j. any other offence involving dishonesty
 - k. an offence committed by aiding, abetting, counselling, procuring or inciting the commission of any of the offences detailed above
 - l. an offence committed by attempting or conspiring to commit any of the offences detailed above
- I am not a designated person under the following anti- terrorist legislation:-
 - a. regulations 8 to 12 of the ISIL (Da'esh) and Al-Qaida (United Nations Sanctions) (EU Exit) Regulations 2019
 - b. regulations 11 to 15 of the Counter-Terrorism (International Sanctions) (EU Exit) Regulations 2019
 - c. regulations 11 to 15 of the Counter-Terrorism (Sanctions) (EU Exit) Regulations 2019
- I am not subject to the notification requirements of Part 2 of the Sexual Offences Act 2003 (on the sex offenders register).

PLEASE NOTE THAT DISQUALIFICATION IS AUTOMATIC IN ANY OF THE CIRCUMSTANCES ABOVE. IT IS A CRIMINAL OFFENCE AND LIABLE TO IMPRISONMENT, OR A FINE, OR BOTH (S.70(1)) of the 2005 Act) TO BECOME OR CONTINUE TO ACT AS A CHARITY TRUSTEE IN A CHARITY WHILST THE ABOVE CIRCUMSTANCES APPLY.

Charity trustees are legally recognised as the individuals responsible for the control and management of a charity. GCU Students' Association is required to submit the following details of each trustee to the Office of the Scottish Charity Regulator (OSCR) as required under the Charities (Regulation and Administration) (Scotland) Act 2023.

- Name
- Home Address
- Email Address
- Telephone Number
- Date of Birth
- Date of Appointment

NOTE: The first and last name of each charity trustee will be published on the Scottish Charity register. Individual trustees will be able to apply for their name not to be published. OSCR can grant an exemption to an individual who is able to prove that publication of their name is likely to affect the safety or security of any person or premises.

Do you consent to your mobile number being added to the Trustee Board WhatsApp Group? Yes/No
This is an informal way for Trustees to keep in touch with each other and receive updates.

I confirm that to the best of my knowledge, the above information is complete and correct. I undertake to update as necessary the information provided, and to review the accuracy of information on an annual basis.

I confirm have read and understood the criteria above for being a trustee and I am confirming that I am eligible to become a trustee.

I understand that the information on this form will be used for the administration of my role as a Charity Trustee with GCU Students' Association.

Privacy Notice

Information on how we manage your personal information can be found on:
www.GCUstudents.co.uk/privacy-policy.

| | | | |
|------------|--|-------|--|
| Signature: | | Date: | |
|------------|--|-------|--|

We consider a submission by email to be a signed form.

OSCR [Record of Removed Persons](#) checked by Chief Executive. Date: